

**ACADEMIC BOARD**  
**Minutes of the meeting held on**  
**12 April 2005**

Present:

Mr J Bennett	Professor R Mears
Mr J Cooper	Mr F Morgan (Chair)
Mr A E Dewberry (Secretary)	Professor N Sammells
Mr A Dyson	Dr G Smith
Mr C Ellicott	Dr A Thomas
Professor R George	Professor D Timms
Dr T Hill	Dr C White

In attendance: Mr J Brady, Mr A Marshall

Unable to attend: Mr P Bland, Professor D Cush, Dr T Middleton, Dr F Montgomery,  
Ms J Parry

**04/17 MINUTES : 11 JANUARY 2005**

Minutes of the meeting held on 11 January 2005, which had been circulated, were received as a correct record.

**04/18 MATTERS ARISING**

**04/16 Other Urgent Business**

In response to Mr J Cooper's concern, the Chair undertook to ensure the timely dispatch of the Academic Board agenda and papers.

**04/11(c) Use of the UCAS Tariff**

Mr C Ellicott undertook to circulate details of BTEC grades to all members of the Board.

**04/19 CURRENT ISSUES**

The Chair referred to Paper D284 drawing the attention of the Board to current issues in higher education affecting BSUC.

The Board was advised of the consultation process for the proposed change of name and noted the imminent closing date for responses. Those received from the Universities of Gloucestershire and the West of England had been broadly supportive although it is likely that the University of Bath will lodge an objection. Copies of all responses will be sent to the Privy Council together with proposed amendments to the institution's Instrument and Articles of Government for formal approval.

With regard to the Freedom of Information Act 2000, the Board was advised by Professor D Timms of arrangements for the receipt and processing of all enquires which formally would be requests to the institution rather than to individual members of staff.

#### **04/20 UNDERGRADUATE ADMISSIONS POLICY STATEMENT**

The Registrar, Mr C Ellicott, referred to Paper D285 inviting the Board to adopt a formal statement of policy on undergraduate admissions.

Following discussion, the Academic Board:

- a) received Paper D285;
- b) adopted the Undergraduate Admissions Policy Statement subject to the correction of typos in paras. 4, 9 and 17 and the addition of the word 'usually' in para 8, line 2;
- c) requested the Registrar to attempt to amend the balance of the 'standards' issues raised by members, and
- d) noted that the final amended document would be published on the web site.

#### **04/21 ITEMS FOR RECEIPT**

The Academic Board formally received minutes of the following meetings:

BOG	:	27 October 2004
A&D SB	:	20 May 2004
	:	11 November 2004
E SB	:	19 January 2005
H&CS SB	:	17 March 2005
SS SB	:	29 November 2004
	:	15 February 2005
HD(R)C	:	26 January 2005
	:	9 March 2005

#### **04/22 OTHER URGENT BUSINESS**

None.

The meeting closed at 1015 hrs.

Anthony E Dewberry  
**Secretary**  
20 April 2005