

## **JOB DESCRIPTION**

**Post Title:**                    **Research Fellow**

**School:**

**Line Manager:**            **Head of Department**

**Grade:**                      **Ac3s**

### **Job Purpose:**

To undertake independent and/or collaborative research and to contribute to research strategies within the department.

### **Main Duties and Responsibilities:**

- To independently undertake advanced research in the relevant discipline area using, or developing, the appropriate methods and/or techniques.
- To produce high-quality research reports and/or publications as required by the funding body or for dissemination to the wider academic community.
- To lead activities designed to develop collaborative research with research colleagues and support staff internally and to actively develop appropriate external contacts and networks relevant future collaboration and funding opportunities.
- To provide guidance and support to any students associated with the research area.
- To lead relevant meetings.
- To ensure that responsibilities identified within internal processes such as Health and Safety guidelines etc are robustly met by all research team members.
- To take responsibility for resolving problems affecting the delivery of research projects and planning future research projects that might emerge from the current project.
- To contribute to the teaching profile of the department.
- To undertake any other duties relevant to the programme of research.

## **PERSON SPECIFICATION**

### **Qualifications/Experience**

#### **Essential:**

- A PhD or extensive and nationally recognised professional expertise
- Extensive research experience in the relevant subject area including the production of relevant outputs.

#### **Desirable:**

- Experience of working in a research team environment
- Experience of developing substantial research projects and bringing them to a successful conclusion
- Previous teaching experience

### **Skills & Knowledge**

#### **Essential:**

- Applied research experience in own area or specialism
- Excellent interpersonal, networking and communication skills
- Proven problem solving skills
- Excellent ICT skills

#### **Desirable:**

- A good understanding of the national context of research
- Experience working on high-profile research projects attracting media interest

### **Personal Qualities**

#### **Essential:**

- A clear commitment to making a leading contributing to the research environment and producing high quality research outputs
- Proactive independent researcher with the skills to attract future research funding
- Flexible and adaptive with a positive approach to managing substantial projects and associated resources
- Ability to lead a team

#### **Special Conditions:**

This post is available on a job share basis. Please indicate on the front of your application form if you would like to be considered on this basis as well as whether or not you would be prepared to work on a full time basis if necessary.

Depending upon the research project this role may be subject to Criminal Records Bureau disclosure.