

JOB DESCRIPTION

Post Title: Senior Research Fellow

School:

Line Manager: Head of Department

Grade: Ac3a

Job Purpose:

To undertake independent and/or collaborative research and to lead on aspects of research strategy within the department.

Main Duties and Responsibilities:

- To independently undertake advanced research in the relevant discipline area using, or developing, the appropriate methods and/or techniques and managing associated staff and/or student contributions to the project.
- To lead the production of high-quality research reports and/or publications as required by the funding body or for dissemination to the wider academic community.
- To lead and promote activities designed to develop collaborative research with research colleagues and support staff internally and to actively develop appropriate external contacts and networks relevant future collaboration and funding opportunities.
- To lead bids for major research and/or consultancy projects.
- To lead relevant meetings associated with the research project or related activities.
- To ensure that responsibilities identified within internal processes such as Health and Safety guidelines etc are robustly met by all research team members.
- To take lead responsibility for resolving problems affecting the delivery of research projects and for planning and implementing future research projects that emerge from the current project.
- To contribute to the teaching profile of the department.
- To undertake any other duties relevant to the programme of research.

PERSON SPECIFICATION

Qualifications/Experience

Essential:

- A PhD or extensive and nationally recognised professional expertise
- Extensive research experience in the relevant subject area including the production of relevant outputs and managing staff/students

Desirable:

- Experience of leading a research team environment
- Experience of developing major national/international research projects and bringing them to a successful conclusion
- Previous teaching experience

Skills & Knowledge

Essential:

- Extensive applied research experience in own area or specialism
- Excellent interpersonal, networking and communication skills working at a national/international level
- Proven problem solving and management/leadership skills
- Excellent ICT skills

Desirable:

- An extensive understanding of the national and international context of research
- Experience of working on high-profile projects attracting media interest

Personal Qualities

Essential:

- A clear commitment to making a leading contributing to the research environment and producing high quality research outputs
- Proactive independent researcher with the skills to attract future research funding
- Flexible and adaptive with a positive approach to managing substantial projects and associated resources
- Ability to lead a team

Special Conditions:

This post is available on a job share basis. Please indicate on the front of your application form if you would like to be considered on this basis as well as whether or not you would be prepared to work on a full time basis if necessary.

Depending upon the research project this role may be subject to Criminal Records Bureau disclosure.