

Assessment of Contractor's Performance

Contractor's name

Contract details

Contract sum £

(inc VAT)

Final account £

(inc VAT)

Date of possession

Date of Practical Completion

Item	Detail	Good	Satisfactor	Poor
1	How well did the Contractor comply with the contract programme?			
2	How did the final cost compare with the contract sum?			
3	How would you rate the general quality of the work?			
4	What was the Contractor's attitude regarding claims?			
5	What was the relationship like between the Contractor, the Contract Administrator and the Employer?			
6	What was the Contractor's attitude to variations and the pricing of them?			
7	What was the Contractor's overall level of supervision, including that for deliveries and sub-contractors?			
8	How efficient was the Contractor's management of plant, materials and machinery?			
9	What was the Contractor's attitude to health and safety on site and in the immediate vicinity?			
10	What sort of reference in respect of this Contractor would you provide to future Employers?			

Notes: This form must be completed at practical completion stage and must be used for contracts of £30,000 and above, inclusive of VAT. It should also be used for contracts of lesser value when time, cost or quality criteria apply.

Signature of Consultant

Date

Signature of Estates Manager
(or authorised signatory)

Date