

Hot Works Permit

All contractors working on any part of the University campus MUST obtain a HOT WORK PERMIT before starting any hot works and ensure that a NEW PERMIT is issued for EACH JOB, EACH SITE and for EACH DAY of working.

Contractor to fill in sections 1-8 inclusive

| | | |
|-------------|--|--------------------------|
| 1 | Date issued | Time issued |
| <hr/> <hr/> | | |
| 2 | Main Contractor | |
| <hr/> <hr/> | | |
| 3 | Sub-Contractor | |
| <hr/> <hr/> | | |
| 4 | Building | |
| <hr/> <hr/> | | |
| 4.1 | Location | |
| <hr/> <hr/> | | |
| 5 | Nature of works | |
| <hr/> <hr/> | | |
| 5.1 | Plant/equipment to be used | |
| <hr/> <hr/> | | |
| 6 | Hot works timings | |
| <hr/> <hr/> | | |
| 6.1 | Start of hot working at | |
| <hr/> <hr/> | | |
| 6.2 | Completion of hot work at | |
| <hr/> <hr/> | | |
| 6.3 | Site working day ends at | |
| <hr/> <hr/> | | |
| 7 | The following named contractor has taken full responsibility for | (tick when agreed) |
| 7.1 | Ensuring all hot work ceases at least one hour before s/he leaves the above site | <input type="checkbox"/> |
| 7.2 | Checking all hot work areas before leaving the site | <input type="checkbox"/> |
| 7.3 | Provision for fire extinguisher equipment at the hot work site | <input type="checkbox"/> |
| <hr/> <hr/> | | |
| 8 | Contractor employee/supervisor name and job title (Please print) | |
| <hr/> <hr/> | | |
| 8.1 | Contractor employee/supervisor signature | |
| <hr/> <hr/> | | |

| | |
|------------|--|
| 9 | BSU representative name (Please print) |
| 9.1 | BSU representative signature |
| 9.2 | <i>BSU representative to retain this form and send it to the Estates Manager or authorised signatory</i> |

