

BSU ENVIRONMENTAL PLANNER								
Theme	Environmental Policy Statements	Objectives	Target	Tasks	Target completion Date	Task Manager	Monitoring	Aspects covered by Obj & Targets
Education for sustainability	Continually develop and expand education for a sustainable future in the curriculum	To ensure that sustainability-literacy is a graduate attribute for Bath Spa students	2018 – To develop a baseline of all sustainability-related course content and the numbers of students to which this is available	Agree targets via Education for Sustainability Advisory Committee Develop implementation plan Request information from course leaders on sustainability material and collate	Various	Julian Greaves	Number of courses covering relevant ESD/EFS material	23
		To provide all staff and students with access to sustainability-related knowledge and understanding, relevant to their, work, study, lives and interests	2020 – Sustainability-related modules will be available to all students				Number of students exposed to ESD/EFS concepts	
		To promote sustainable behaviour that aligns with Bath Spa's core values	2022 – All courses reviewed for ESD content				Number of courses reviewed for ESD/EFS content	
Energy and carbon	Reduce carbon emissions through our Carbon Reduction Policy and Management Plan	Reduce CO ₂ emissions resulting from the university's activities and Infrastructure	Reduce Scope 1 & 2 CO ₂ emissions to 3,000 tonnes by 2020	Optimise BEMS operation post EPC project	2017/18	Julian Greaves	Annual energy and carbon calculations. Fiscal electricity and gas meters, corroborated with billing and reported annually to ESG and Senior Management	1,4,7
			Reduce Scope 1 & 2 CO ₂ emissions to 2,000 tonnes by 2025	Maximise use of biomass energy	On-going			
			Set up a carbon offsetting scheme, linked to Bath Spa's Education for Sustainable Development programme by 2025	Investigate potential green energy supply opportunities	2017/18			
			Use 100% renewable energy by 2025	Investigate potential carbon offsetting opportunities	2018/19			
			Certified Carbon Neutral under PAS2060 by 2030	Continue to implement carbon reduction programme	on-going			
Waste Management	Minimise the use of resources, the production of waste and the risk of causing pollution	Reduce the amount of waste sent to landfill and increase the amount of waste captured for recycling	To reduce overall waste production per staff and student FTE by 5% by 2020	Implement engagement activities using student "Green Communicators" to maximise recycling in residences	on-going	Julian Greaves	Waste and recycling tonnage returns. WARPit records	2,6,10,17
			To consistently divert over 80% of our waste to recycling and anaerobic digestion (AD) every year post 2016/17					
			To reduce food waste from our catering facilities by 10% by 2020	Measure and monitor waste and recycling rates	on-going			
			To send less than 1% of our waste to landfill by 2020 and zero by 2025					
To achieve zero construction waste to landfill by 2020 (see construction and refurbishment)								
Emissions and Discharges		Ensure 100% Compliance with legislation regarding emissions and discharges. Minimise emissions and discharges and their impact upon the environment	Maintain legal compliance.	Cyclical maintenance of all plant across the University	Cyclical - 2014/15 academic year	Craig Smith	Annual CRMP data; plant maintenance records; Wessex Water discharge consent monitoring records	1,3,6,8,16
Water		Minimise water consumption	Find and reduce water leaks	Install building-level water meters Find and repair water leaks on Newton Park	Mar-18 Summer 2018	Julian Greaves Julian Greaves	Water metering; water bills	16 16
Biodiversity	Manage the University's estate to encourage and maintain biodiversity	Manage and improve ecological and biodiversity value of estate and reduce impact of construction & refurbishment works on the environment.	Implement recommendations of Biodiversity Management Plan	Implement recommendations of Biodiversity Management Plan	on-going	Penny Snowden	Monitoring of progress against NP BAP by NP - annual report. Grounds management procedure	22
Sustainable Transport	Promote the use of sustainable modes of transport	Manage and where possible, reduce the number of car journeys to and from the university campuses	Targets currently under review pending completion of updated travel plan.	Update web-pages with new term information Cycling promotions Lift-share promotions, travel roadshows, Dr bike. Electric cycle-to-work Scheme & pool bikes BSU online publications including Space magazine	Annually on-going on-going Jan 2018 on-going	Julian Greaves	Annual travel survey data	7
Sustainable Procurement	Continually improve sustainable procurement practices	Ensure sustainable options are considered when making procurement decisions.	Develop a sustainable procurement strategy	Implement ISO 20400 Maintain Food-for Life accreditation Maintain Fairtrade accreditation Agree sustainable procurement action plan	2022 on-going on-going 2018	Julian Greaves	WARPit website reporting, Fairtrade accreditation, Food for Life Catering Mark accreditation. Sustainable procurement training records.	5 5,9 5,9 5,9
Communication and engagement	Promote sustainability awareness and practice amongst all staff and students	Increase sustainability awareness and literacy amongst staff and students	Make all staff and students aware of BSU's sustainability	Include environmental presentation to all new staff at induction	on-going	SC	BSU on-line publications and staff training records. BSU induction information.	23
Ethical/Sustainable Investment	Endeavour to ensure that our investments provide a good return for the University, without compromising the objectives of this Policy	Improve sustainability of our investment choices	Include sustainability statement in BSU Treasury Management Policy	Research potential implications of and alternatives to BSU's investment strategy and produce report for ESG. Lobby for adoption of sustainable investment policy	2018	Julian Greaves	SESG minutes and communications with COO. Updated treasury management policy	
Environmental Management System	Continually improve our ISO14001 Environmental Management System,	Manage and record efforts to continually improve environmental performance and maintain legal compliance.	Maintain ISO 14001 certification.	Report audit findings to ESG Successful transition to ISO14001-2015 Carry out full Management Review with ESG, according to Standing agenda items	Quarterly Jan 2018 on-going - annual compliance	Julian Greaves	Certification to 2015 standard. ESG minutes	All
Compliance	Comply fully with all relevant environmental legislation, regulations and agreements	Ensure full legal compliance with all relevant environmental legislation	Maintain 100% compliance to legal requirements for all sites	Maintain an updated legal register including compliance monitoring regime. Carry out legal compliance audit on all areas of legislation Communicate updates of legal register to all relevant staff.	on-going	Julian Greaves,	Internal and external Audits environmental compliance review. CEDREC online information services,	All
Community Involvement; Sharing best practice; Networking	Engage with other institutions and the wider community to share environmental best practice and to demonstrate environmental responsibility	Increase environmental awareness and collaboration with local community organisations. Increase volunteering opportunities that would bring benefit to the University and the wider community. Minimise nuisance and disruption for University campus	Continue to maintain relationships and working partnerships with BANES and Uni of Bath through the SCP.	Actively contribute to BANES Environmental Network Partnership through the GREEN meetings co-ordinated by the SCP Monitor complaints to highlight potential nuisance issues	on-going on-going	Sara Cundy	GREEN meeting minutes University complaints records - reported to ESG annually	23