



The Student Engagement and Attendance Policy sets out the University's expectations that you will attend and engage with your course. It explains...



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Why it is important for the University to monitor your engagement with your course

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How you benefit from attending and engaging with your course

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Your responsibilities to attend and engage with your course

FOUR

Support to help you overcome any barriers to engaging with your course



Why it is important for the University to monitor your engagement with your course

A

The University has the legal duty to monitor your engagement with your course and confirm this with Student Finance, the Office for Students and UK Visa and Immigration for International Sponsored students.

B

Sometimes life can get in the way and affect attendance, such as money worries, physical or mental health, or caring/dependent related; if this happens, the University can help to signpost you to advice and support.



How you benefit from attending and engaging with your course

Engagement is key to your success. Attending means you are more likely to be successful in your studies

You will build connections with your tutors and fellow students

Get instant feedback on your ideas sparked by conversation with colleagues

You will develop your subject knowledge

You will build employability skills (key for the workplace)



Your Responsibilities to attend and engage with your course

1

Your attendance is essential. This includes at lectures, seminars, tutorials, workshops, labs, placements, site visits and for PGR students scheduled meetings with supervisors.

2

You are expected to arrive on time, ready for the start of every session and remain for the duration.

3

Check in your attendance on the My Bath Spa app for every session.

4

Access your course on Ultra Minerva and submit all your assessments on time, make use of recorded lectures on Panopto as guided by your lecturer and online library resources via Talis.

5

You must notify your lecturer in advance if you expect to be absent and check in your absence on the My Bath Spa app. Failure to do so may result in contact from the University.



Support to help you overcome any barriers to engaging with your course. Please seek advice and support from one of the following:

Academic Advisor



**Module Leader/
Programme Leader**



**Supervisor or Personal Tutor
(research students only)**



**Student
Information Team
at the Hub**



**Immigration Compliance Team
(for Overseas Sponsored
Students only)**



**Student Engagement
and Retention Team**



**Students' Union
Advice Centre for
independent advice**



**Student
Wellbeing Services**

