



HOW WE ENSURE YOUR MARK IS FAIR

This is the journey that each of your assessments takes to ensure that the mark you receive is fair.

MARKING

- Assessments are marked anonymously where possible
- Your work is either marked anonymously, or independently by two members of academic staff who then agree a final mark
- Staff use marking criteria for each assessment item and their professional academic judgement to determine the mark
- Feedback on your summative assessments is provided throughout your course to help you identify what you did well, and how you can improve next time, as well as formative assessment activities throughout your module where module tutors will provide feedback throughout your classes and activities

MODERATION

- For all assessments, a 10% sample (or minimum of eight assignments) including all failed work is moderated, i.e. reviewed by a different member of academic staff
- This process happens after assessments are marked and is a way of checking consistency of feedback and appropriateness of the mark, in relation to the assessment criteria
- Moderation helps to assure subject teams that the sample is representative and accurately marked

EXTERNAL SCRUTINY

- Prior the University's Assessment Boards, external examiners can view all moderation samples in their subject area
- This includes viewing the work submitted, any supporting materials, the marking tutor's feedback and the mark
- This helps to check consistency and fairness within a subject or course, across the institution, and in comparison, to other institutions in the UK
- External examiners work in reference to national "benchmark" quality statements. Many of BSU staff are external examiners at other universities, thereby helping to ensure equivalence of standards