FLOW CHART FOR DISCONTINUATION OF NAMED AWARD

BSU PROVISION
Discontinuation proposed by a member of VCEG or Dean of School. Prior consultation with Registrar & Director of Student Services required

↓

Submission of proposal to School Board for consideration

↓

School Board submits proposal to Academic Services for stakeholder approval

↓

Academic Services submits proposal to Vice-Chancellor for approval

↓

If discontinuation is approved, Registrar & Director of Student Services notifies Head of Marketing & Communications

↓

Discontinuation noted at AQSC

↓

At School Board immediately following VC approval of discontinuation, nominated member of academic staff drafts exit strategy and report for consideration by School Board

↓

Exit strategy taken at AQSC

↓

At all subsequent School Boards – report against exit strategy with final report when there are no longer students registered on the award

↓

Subject-level and School-level annual monitoring reports take account of discontinuations

↓

Annual update of discontinuations taken at AQSC (June)