



**Definitive Programme Document: Health and Social Care Management
Foundation Year**

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| Awarding institution | Bath Spa University |
| Teaching institution | Bath Spa University London |
| School | Bath School of Sciences |
| Department | |
| Main campus | Bath Spa University London |
| Other sites of delivery | Fairfield School of Business Elizabeth School London (pending) |
| Other Schools involved in delivery | N/A |
| | |
| Name of award(s) | Health and Social Care Management Foundation Year |
| Qualification (final award) | N/A |
| Intermediate awards available | N/A |
| Routes available | Single |
| Sandwich year | No |
| Duration of award | 1 year full-time |
| Modes of delivery offered | campus-based |
| Regulatory Scheme ¹ | Foundation Year Academic Framework |
| Exemptions from regulations/framework | N/A |
| | |
| Professional, Statutory and Regulatory Body accreditation | N/A |
| Date of most recent PSRB approval (month and year) | N/A |
| Renewal of PSRB approval due (month and year) | N/A |
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| UCAS code | N/A |

¹ This should also be read in conjunction with the University's Qualifications Framework

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| Route code (SITS) | N/A |
| Relevant QAA Subject Benchmark Statements (including date of publication) | QAA Sociology (2019) Benchmark Statement |
| Date of most recent approval | August 2024 |
| Date specification last updated | August 2024 |
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Exemptions

There are no exemptions in place.

| Programme/Pathway | Regulations/Framework | Brief description of variance | Approving body and date |
|-------------------|-------------------------------------|--|---|
| N/A | Eg Undergraduate Academic Framework | Eg Owing to PSRB requirements, all 120 credits at level 5 are Core or Required (ie no Options) | Programme Approval and Review Sub-committee, [date] |
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Programme Overview

The Foundation Year in Health and Social Care Management is tailored towards those of you aiming to forge a career within the healthcare and social sectors. This introductory programme serves as a bridge to higher education, designed to equip you with the essential knowledge, academic skills, and practical skills necessary for your future academic and professional journey. By exploring fundamental concepts, policies, and ethical considerations, the course lays down the groundwork in preparing you for the complexities and challenges inherent in the health and social care industry.

Central to the programme is the development of essential academic abilities and career competencies. You will engage in a comprehensive curriculum that sharpens your critical thinking, enhances your research capabilities, and polishes your communication skills, all while fostering an understanding of professional environments. This module not only prepares you for the academic demands of higher education but also helps with career planning and professional development, ensuring that you are well-equipped for the workforce. Additionally, the emphasis on digital literacy is paramount, as you will be trained in key software and digital tools essential in today's technologically advanced healthcare settings, preparing you with the ability to contribute effectively to digital healthcare environments.

Moreover, the programme places a strong emphasis on leadership and management, particularly within the context of person-centred care. You are taught to lead with empathy and integrity, to manage teams and resources effectively while prioritising the dignity and needs of those in care. This approach not only aligns with contemporary healthcare philosophies but also ensures that graduates are prepared to make meaningful contributions to the health and social care sectors. Overall, the Foundation Year in Health and Social Care Management aims to mould compassionate, skilled, and knowledgeable individuals ready to advance in their educational and career paths within this vital field.

Programme Aims

- Provide foundational knowledge of health and social care sectors for academic and professional groundwork.
- Enhance critical thinking, research, and communication skills for academic and career success.
- Improve digital literacy with essential software and tools for healthcare settings.
- Develop leadership and management skills focused on person-centred care.
- Prepare for transition into higher education and employment in health and social care.

Programme Intended Learning Outcomes (ILOs)**A Subject-Specific Skills and Knowledge**

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| | Programme Intended Learning Outcomes (ILOs) On Achieving Level F |
| A1 | Professional Roles Comprehension –describe the roles, duties, and ethical considerations of health and social care professionals, including how these roles collaborate to provide comprehensive patient care. |
| A2 | Teamwork – Demonstrate essential knowledge of teamwork and interdisciplinary work in the health and social care sector, showing initial skills in participating within a multi-professional team. |
| A3 | Historical and Systematic Insights – Summarise the foundational history and development of the health and social care systems, acknowledging how past events and policies influence contemporary practices. |
| A4 | Ethical and Legal Awareness – Identify and describe key ethical and legal principles in health and social care settings, showing awareness of patient rights and diverse needs. |

B Cognitive and Intellectual Skills

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| | Programme Intended Learning Outcomes (ILOs) On Achieving Level F |
| B1 | Critical thinking – develop the ability to evaluate health and social care concepts. |
| B2 | Problem solving – Use problem solving skills in simulated health and social care situations |
| B3 | Self-reflection – embed reflective practices to evaluate personal learning progress |
| B4 | Information integration –compile and interpret various data sources relevant to basic health and social care decisions |

C Skills for Life and Work

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| | Programme Intended Learning Outcomes (ILOs) On Achieving Level F |
| C1 | Autonomous learning ² (including time management) as would be necessary for employment requiring the exercise of personal responsibility and decision-making such that significant responsibility within organisations could be assumed. |

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| C2 | Team work as would be necessary for employment requiring the exercise of personal responsibility and decision-making for effective work with others such that significant responsibility within organisations could be assumed |
| C3 | Communication skills commensurate with the effective communication of information, arguments and analysis in a variety of forms to specialist and non-specialist audiences in which key techniques of the discipline are deployed effectively |
| C4 | IT skills and digital Literacy that demonstrate the development of existing skills and the acquisition of new competences |

² i.e. the ability to review, direct and manage one's own workload

Programme content

This programme comprises the following modules

Key:

Core = C

Required = R

Required* = R*

Optional = O

Not available for this status = N/A

If a particular status is greyed out, it is not offered for this programme.

Subject offered as single and/or combined award

| Health and Social Care Management Foundation Year | | | | Status | |
|---|----------------|--|---------|--------|-------|
| Level | Code | Title | Credits | Single | Joint |
| F | BMAF0 10-40 | Academic and Career Foundation | 40 | C | |
| F | BMAF0 11-20 | Digital Essentials | 20 | C | |
| F | HSCF00 3-40 | Introduction to Health and Social Care | 40 | C | |
| F | HSCF00 4-20 | Introduction to Leadership and Management for Person-Centred Care | 20 | C | |

Assessment methods

A range of summative assessment tasks will be used to test the Intended Learning Outcomes in each module. These are indicated in the attached assessment map which shows which tasks are used in which modules.

Students will be supported in their development towards summative assessment by appropriate formative exercises.

Please note: if you choose an optional module from outside this programme, you may be required to undertake a summative assessment task that does not appear in the assessment grid here in order to pass that module.

Work experience and placement opportunities –

Relevant work experience is an important aspect of studying and preparing for a career in Health and Social Care Management. The ‘Academic and Career Foundation’ module will support you in reviewing your current strengths and planning action towards your personal and professional development, including reviewing applications for volunteering, work experience and jobs. This will lead on to you developing a portfolio comprising a personal statement, completed application for a volunteer/work experience placement with a relevant C.V. and a 12 month skills development action plan.

Additional Course Costs

There are no additional costs.

| Module Code & Title | Type of Cost | Cost |
|--------------------------------|---------------------|-------------|
|--------------------------------|---------------------|-------------|

Graduate Attributes

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| | Bath Spa Graduates... | In Health and Social Care Management, we enable this... |
| 1 | Will be employable: equipped with the skills necessary to flourish in the global workplace, able to work in and lead teams | By ensuring employability is embedded in all aspects of our programme, providing numerous opportunities for you to engage and facilitate team activities and encouraging you to engage in work placement opportunities. There is a strong emphasis on evaluating and improving personal employability through skills development and self-reflection. |
| 2 | Will be able to understand and manage complexity, diversity and change | By improving your project management skills enabling you to manage complexity and change. We will develop your ability to plan and organise projects; to monitor, reflect and to co-ordinate activities and to work to address and overcome problems in diverse teams. |
| 3 | Will be creative: able to innovate and to solve problems by working across disciplines as professional or artistic practitioners | By providing opportunities for you to creatively solve problems – suggesting ideas, innovating and seeing new ways of doing things - in different forms of Health and Social Care provision. You will learn about, and be able to use with confidence, a number of creative thinking techniques. |
| 4 | Will be digitally literate: able to work at the interface of creativity and technology | By enabling you to engage with a range of digital resources across the programme. Innovative assessments will develop your ability to collaboratively learn (e.g. a wiki), to contribute to online discussion boards, to participate in business simulations and to use multimedia to present your ideas. |
| 5 | Will be internationally networked: either by studying abroad for part of their programme, or studying alongside students from overseas | By enabling you to participate in collaborative activities, with a diverse range of students from across the world, thus developing your intercultural awareness. |

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| 6 | Will be creative thinkers, doers and makers | By encouraging you to generate creative and effective solutions to organisational problems ensuring you can analyse and criticise, using sound arguments; identifying and solving problems; weighing up options, evaluating risk and making and implementing decisions. |
| 7 | Will be critical thinkers: able to express their ideas in written and oral form, and possessing information literacy | By supporting you to take responsibility for your own learning and to be curious about the world and your community. Your assessments will require you to communicate appropriately and effectively either orally, in writing or via other media. You will be competent at finding business and health and social care information, understanding it and making effective use of it. |
| 8 | Will be ethically aware: prepared for citizenship in a local, national and global context | By developing your skills of reflection and encouraging you to review, question and rethink your own values and assumptions to adjust and improve your awareness of ethical issues. |

Modifications – N/A

Module-level modifications

| Code | Title | Nature of modification | Date(s) of approval and approving bodies | Date modification comes into effect |
|------|-------|------------------------|--|-------------------------------------|
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Programme-level modifications

| Nature of modification | Date(s) of approval and approving bodies | Date modification comes into effect |
|------------------------|--|-------------------------------------|
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Attached as appendices:

1. Programme structure diagram
2. Map of module outcomes to level/programme outcomes
3. Assessment map
4. Module descriptors

Appendix 1: Health and Social Care Management Foundation Year Programme Structure Diagram

| Full-Time (1-Year) | |
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| Level F | |
| Semester 1 | Semester 2 |
| Core | |
| BMAF010-40 Academic and Career Foundation | HSCF003- 40 Introduction to Health and Social Care |
| BMAF011-20 Digital Essentials | HSCF004-20 Introduction to Leadership and Management for Person-Centred Care |
| Rule Notes: Cohort entry points are in March and September. Each Study Block has a teaching period of around 13 weeks. | |

Appendix 2 - Map of module outcomes to level/programme outcomes

| Level | Module Code | Module Title | Status (C,R, R*, O) ¹ | Intended Learning Outcomes | | | | | | | | | | | | |
|-------|-------------|---|---|---------------------------------------|----|----|----|-----------------------------------|----|----|----|--------------------------|----|----|----|---|
| | | | | Subject-specific Skills and Knowledge | | | | Cognitive and Intellectual Skills | | | | Skills for Life and Work | | | | |
| | | | | A1 | A2 | A3 | A4 | B1 | B2 | B3 | B4 | C1 | C2 | C3 | C4 | |
| F | BMA F010-40 | Academic and Career Foundation | C | X | X | | | | X | | | | X | X | X | |
| F | BMA F011-20 | Digital Essentials | C | X | | | | | X | | | | X | X | X | X |
| F | HSC F003-40 | Introduction to Health and Social Care | C | X | X | X | X | | | X | X | X | X | X | | |
| F | HSC F004-20 | Introduction to Leadership and Management for Person-Centred Care | C | X | X | X | X | | | X | X | X | X | X | | X |

Appendix 3 - Assessment map

| Level | Module Code | Module Title | Status (C,R,R*, O) ¹ | Assessment Method | | |
|-------|-------------|---|---------------------------------------|-------------------|--------|--------------|
| | | | | Coursework | | Practical |
| | | | | Portfolio | Report | Presentation |
| C | BMAF010-40 | Academic and Career Foundation | C | X | X | |
| C | BMAF011-20 | Digital Essentials | C | X | | |
| C | HSCF004-20 | Introduction to Leadership and Management for Person-Centred Care | C | X | | X |
| C | HSCF004-20 | Introduction to Leadership and Management for Person-Centred Car | | | X | |