**CAS Information Form for new applicants and current students applying to extend their visa**

In order to issue you with a Certificate of Acceptance for Studies (CAS) for the purpose of applying for your Student Route visa you must complete the following form and supply us with all the supporting documents requested below. If you are a new applicant, please send scanned copies of your documents as well as the completed form to admissions@bathspa.ac.uk. If you are a current student applying to renew your visa please send your documents to visacompliance@bathspa.ac.uk.

You must provide evidence that you meet the Home Office’s maintenance funds requirement and evidence you are able to pay the remainder of your tuition fees.

Please read the Student Route caseworker Guidance for more information. [https://www.gov.uk/government/publications/points-based-system-student-route](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/540421/T4_Migrant_Guidance_July_2016.pdf)

|  |  |
| --- | --- |
| **Section A: Personal Details \***   |  |
| Surname  |   | Date of Birth  |   |
| First Name(s)  |   | Nationality  |   |
| Country of Birth  |   | Bath Spa Student Number  |   |
| Email address  |   | Where do you intend to submit your visa application?  |   |

\*Please give us your personal details as they appear on your passport.

|  |  |
| --- | --- |
| **Section B: Passport Details**   |   |
| Passport Number:  |   | Issue Date:  |  | Expiry Date:  |
| **Section C: Financial Information**   |  |
| Please state the amount paid towards tuition fees  |   |
| Please state the amount paid towards accommodation  |   |

|  |  |
| --- | --- |
| **Section D: Previous Immigration History**   |  |
| Have you previously applied for a visa to the UK?  | Yes  | No  |
| Have you ever had a visa refused for any country, including the UK?  | Yes  | No  |
| Are you currently in the UK?  | Yes  | No  |
| If you are eligible, will dependents be joining you in the UK whilst you study (e.g. spouse, partner children)?  | Yes  | No  |
| If you have stayed in the UK before – have you at any time received a police caution or civil penalty (fines)?  | Yes  | No  |
| Have you provided evidence to Bath Spa University that you meet the Home Office’s maintenance requirements?  | Yes  | No  |
| Are you aware of your responsibilities to abide by the conditions of your Student visa, including your obligation to study at our University, your working restrictions and that you will need to leave the UK when your visa expires unless you obtain further permission?  | Yes  | No  |

|  |
| --- |
| **Section E: Previous Visa History**   |
|  If you have previously applied for a visa to enter or remain in the UK please include details of **all** UK visas that you have been granted, and complete the form clearly and accurately. Please ensure that you include **all** study periods in the UK, including English language courses, short courses and incomplete courses. For non-Student Route visas (e.g. Visit, Skilled Worker) you only need to complete the first three columns highlighted in bold.  |
| **Visa type** **(1)**   | **Visa**  **start date**   | **Visa end date**   | **Name of course visa was issue for**   | **Institution name**   | **Level of** **study** **(2)**   | **Course** **start date**   | **Course end date**   | **Qualifications completed whilst on this visa e.g. PGDip, BSc, MA**   |
|   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |   |
| **Section F: Declaration**   |
| I understand that by signing this form I authorise and give consent to Bath Spa University to release any personal data they hold relating to me to the UK Border Agency, UK Visas and Immigration, UK Border Force and/or Home Office and/or its successors. I also authorise and give consent to Bath Spa University to request any personal data relating to me from the UK Border Agency, UK Visas and Immigration, UK Border Force and/or Home Office and/or its successors and for the relevant Home Office organisation or agency to release any personal data they hold relating to me to Bath Spa University. **Signed: Date:**   |